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RJ Holmes Action Plan

Pledges:	Proposals:
<p>1. Management Systems: Seek continuous improvement in environmental performance, using best practice in environmental management Techniques.</p>	<p>Develop and implement an environmental management system:</p> <ul style="list-style-type: none"> • Identify and priorities environmental aspects • Develop and implement an environmental policy and action plan with targets • Monitor environmental performance and audit • Communicate via publications and website
<p>2. Legal Compliance: Ensure compliance with the requirements of all Relevant statutory legislation.</p>	<ul style="list-style-type: none"> • Compile a register of relevant environmental legislation • Seek any authorizations required • Modify operating procedures to ensure compliance
<p>3. Training: Ensure that the organization has the appropriate human resources to improve its environmental performance</p>	<ul style="list-style-type: none"> • Provide all staff with training as identified within the sector
<p>4. Staff Awareness and Behavior: Raise staff awareness in order to change their attitudes and behavior at work and elsewhere</p>	<ul style="list-style-type: none"> • Hold staff awareness raising events • Develop and encourage the use of a staff suggestion scheme • Involve staff in monitoring the environmental performance of the organization, • e.g. meter readings • Provide feedback to staff on environmental performance, within their 6 month appraisal
<p>5. Purchasing: Ensure sustainable produced goods and services are used, and seek to influence the way in which suppliers and contractors operate by bringing supply chain pressure to bear.</p>	<p>Develop and implement a purchasing policy that favors:</p> <ul style="list-style-type: none"> • Suppliers with clear environmental policies or certified EMS's and management of supply chain. • Recycled and/or recyclable products • Energy efficient appliances • Products and services that do not contain or were not produced using hazardous substances • Energy (heat and power) generated

	<p>from renewable sources</p> <ul style="list-style-type: none"> • Local businesses and locally produced goods • Work with the Council on reducing environmental carbon footprint
<p>6. Travel: Seek to reduce the environmental impacts associated with Staffs travel to and at work.</p>	<ul style="list-style-type: none"> • Develop and implement a green transport plan: • Enable car sharing where practical by surveying staff travel habits and developing dialogue • Encourage staff to use alternative means of travel by providing bus timetables, • facilities for cyclists, loans for season bus passes, bicycles, etc • Review the arrangements for work-related travel and improve efficiencies • Convert car fleet to run on alternative fuel, e.g. LPG, or change to models with • more efficient fuel consumption • Ensure fleet cars are regularly serviced
<p>7. Materials Use: Seek to reduce consumption of materials as far as possible and reuse or recycle materials where possible.</p>	<ul style="list-style-type: none"> • Enable and encourage double-sided printing and photocopying; • Send outdated computer equipment to charities for refurbishment; • Re-use or recycle building materials; • Recycle key materials, e.g. office paper, cardboard, batteries, oils, textiles, printer • cartridges, glass, steel, aluminum, plastics
<p>8. Energy Efficiency: Seek to reduce energy consumption as far as possible (heat and electricity). condensing boiler Seek to go beyond building regulation standards for all existing property and</p>	<ul style="list-style-type: none"> • Develop and implement an energy efficiency plan: • Undertake an energy audit for all business premises • Develop an action plan with annual targets for reductions in energy use • Install energy-saving devices, e.g. hot water insulation, draught stripping, cavity • wall and loft insulation, light bulbs, double glazing,